

Government College, Jatauli Hailey Mandi, Gurugram
Internal Quality Assurance Cell (IQAC) First Meeting 2023-24

An IQAC Meeting was held on 24.08.2023 at 11:00 a.m. in the principal's office. The action taken report on the Agenda Items covered at the previous meeting was explained to the IQAC members. The action taken report of the previous meeting is as follows:

1. The college submitted the DVV clarifications within the stipulated time period. SSR got pre-qualified by NAAC, Bangalore in August 2023.
2. A staff meeting was held to inform the staff about assisting students to fill the NAAC Students Satisfaction Survey within the time frame specified by NAAC.
3. Even semester exams were conducted smoothly.
4. As part of the continuing NAAC based orientation, an ICT workshop was organized by the Computer Science Department on 12.08.2023.
5. National Librarian Day was organized on 12.08.2023.

In the current IQAC meeting, the following agenda items were discussed/decisions taken by the IQAC members:

1. The college will now prepare for the upcoming NAAC Peer Team Visit. Some of the areas of focus will be departmental records, criterion wise PPT presentations, upgrading the basic facilities to improve the overall the experience at the campus, maintaining proper of records of each event, activity, infrastructural cleanliness and maintenance, etc.
 2. A number of NAAC based mock drills will be organized to monitor the improvement and documentation as per NAAC requirement.
 3. All the Incharges will be directed to execute their departmental activity calendars and ensure maximum participation.
 4. Staff will be directed to make optimum-use of the ICT facilities.
 5. An orientation programme will be organized for new students in the college.
 6. A proposal should be made to the competent authorities regarding renaming of the college as Government Post Graduate College.
- The meeting ended with thanks to the chair.

IQAC Members:

1. Ms. Alpana (NAAC Coordinator) *Alpana*
2. Dr. Priyanka Batra *Priyanka*
3. Dr. Usha Yadav *Usha*
4. Dr. Lalita Yadav
5. Dr. Sunil Kumar
6. Mr. Pramod *Pramod*
7. Mr. Yashpal (Clerk) *Yashpal*
8. Mr. Rajender Gupta *Rajender*
9. Mr. Ranjit
10. Ms. Prabha, Student *Prabha*

Dr.
Principal
Govt. College
Jatauli Hailey Mandi
(Gurugram)