

**OFFICE OF THE PRINCIPAL GOVT. COLLEGE JATAULI HAILY MANDI,**  
**GURUGRAM**

**COMMITTEES FOR SESSION- 2023-24**

Order No. 8832

Dated- 20/07/2023

**1. College Council**

- I. Dr. PriyankaBatra
- II. Dr. UshaYadav
- III. Dr. LalitaYadav
- IV. Ms. Jyotsna Gulati
- V. Dr. Sunil Kumar
- VI. Dr. Kavita Rani, Bursar (Special Invitee)

**2. College Bursar**

Dr. Kavita Rani

**3. IQAC**

- I. Principal ( 9310608199)
- II. Ms. Alpana, NAAC CORDINATOR (7838952833)
- III. Dr. Priyanka Batra (9818718996)
- IV. Dr. Usha Yadav(9813627819)
- V. Dr. Lalita Yadav(9910952221)
- VI. Dr. Sunil Kumar(9728415022)
- VII. Mr. Pramod (9990257474)
- VIII. Mr. Yeshpal,Clerk (9728009573)
- IX. Mr. Rajender Gupta (9466894200)
- X. Mr. Ranjeet (8901282096)
- XI. Miss. Prabha Student B.A-III

**4. Sports Board**

- I. Dr. PriyankaBatra
- II. Mr. Vijaypal
- III. Dr. UshaYadav
- IV. Dr. Kavita Rani

**5. Social Secretary/ Staff Secretary**

- I. Social Secretary – Mr. Pawan Kumar
- II. Staff Secretary - Dr. Sudesh

**6. Office Coordination Committee**

- I. Dr. Sunil Kumar
- II. Dr. Surender Kumar
- III. Mr. Pawan Kumar
- IV. Ms. ShobhaYadav

**7. Court Case**

- I. Ms. Jyotsna Gulati
- II. Mr. Pradeep Kumar Sharma
- III. Dr. Kavita Rani
- IV. Mr. Pramod
- V. Mr. Yeshpal Clerk

**8. RTI**

- I. Dr. PriyankaBatra (SPIO)
- II. Dr. Surrender Kumar
- III. Mrs. ShobhaYadav
- IV. Mr. Yeshpal, Clerk

**9. Internal Complaint Committee(Including Student Grievances)**

- I. Dr. Priyanka Batra
- II. Dr. Kavita Rani
- III. Dr. Premlata Yadav
- IV. Mr. Ishwar Singh Mehlawat (Advocate)

**10. External Complaint Committee (CM/PM WINDOW &ALL OTHER  
COMPAINLTS)**

- V. Dr. Sunil Kumar
- VI. Dr. Surender Kumar
- VII. Mrs. Pooja
- VIII. Mr. Pawan Kumar

**11. Liaison Committee (PWD, PUBLIC HEALTH,HPHC&STP MATTERS)**

- I. Mr. Pramod
- II. Ms. Jyotsna Gulati
- III. Mr. Pradeep Kumar Sharma
- IV. Dr. Kavita Rani
- V. Dr. Neeraj Rana
- VI. Ms. Devika

**12. Fire Extinguisher Committee**

- I. Dr. Arzoo
- II. Mr. Vijaypal
- III. Mr. Anoop
- IV. Dr. Jai Singh

**13. Workload/Timetable, Section formation & Proctorial/ Tutorial Groups**

- I. Dr. Premlata Yadav
- II. Ms. Jyotsna Gulati
- III. Dr. UshaYadav
- IV. Mr. Pramod
- V. Mr. Yeshpal, Clerk

**14. Admission/ ERP**

- I. Dr. Surender Kumar
- II. Mr. Ashok Kumar
- III. Mrs. ShobhaYadav
- IV. Mrs. Preeti Sharma
- V. Mr. Randhir Singh
- VI. Mr. Manoj Kumar
- VII. Mrs. Saroj Bala

**15. NSS**

- I. Mr. Pawan Kumar(Programme Officer)
- II. Mr. Manoi Kumar Clerk

**16. NCC**

- I. Mr. Pradeep Kumar Sharma**
- II. Mr. Yeshpal Clerk**

**17. HRMS, College Website & Digital Lounge**

- I. Mr. Ashok Kumar**
- II. Dr. Arzoo**
- III. Dr. Premlata Yadav**
- IV. Ms. Preeti Sharma**

**18. MIS, Bio- Metric Attendance & Edusat**

- I. Dr. LalitaYadav**
- II. Dr. Surender Kumar**
- III. Ms. RekhaYadav**
- IV. Ms. Preeti Sharma**

**19. LMS, Shiksha-Setu, CCTV & Lease Line**

- I. Dr. Arzoo**
- II. Mr. Ashok Kumar**
- III. Mrs. Alpana**
- IV. Dr. Sohan Singh**
- V. Mr. Randhir Singh**

**20. High Level Purchase Committee ( Including GEM)**

- I. Dr. Priyanka Batra**
- II. Dr. UshaYadav**
- III. Dr. Lalita Yadav**
- IV. Ms. Jyotsna Gulati**

**21. Discipline & Anti Raging**

- I. Mr. Pramod**
- II. Mr. Pawan Kumar**
- III. Ms. RekhaYadav**
- IV. Ms. Jyoti (Geo)**
- V. Mr. Chankit**
- VI. Dr. Ashutosh**
- VII. Mr. Preetam Nath**
- VIII. Mr. Yeshpal Clerk**

**22. UGC/NAAC**

- I. Mr. Pramod**
- II. Ms. Alpana**
- III. Mr. Ashok Kumar**
- IV. Dr. Sarita Kumari**
- V. Mr. Randhir Singh**

**23. HKRN & Outsource Policy-II**

- I. Dr. Surender Kumar**
- II. Sh. Ashok Kumar**
- III. Dr. Sunil Kumar**
- IV. Ms. Pooja**

**24. College Program Arrangement Committee (Tent-Shamiana, Photography & Decoration etc.)**

- I. Dr. Sudesh**
- II. Ms. Jyoti Yadav**
- III. Sh. Vijay Pal**
- IV. Dr. Sohan Singh**

**25. Contingency (O.E) & Printing**

- I. Mrs. Rekha Yadav**
- II. Mrs. Jyoti Yadav**
- III. Dr. Arzoo**
- IV. Ms. Paramjeet Kaur**

**26. Cultural, Academic & other Functions (Vasantotsav, Talent-Search, Day Celebration & Youth Festival etc.)**

- I. Dr. Usha Yadav**
- II. Mrs. Jyotsna Gulati**
- III. Mr. Anoop (History)**
- IV. Dr. Sarita Kumari**
- V. Dr. Neeraj Rana**
- VI. Ms. Devika**

**27. Electricity & Water Supply (including Gen-set)**

- I. Dr. Sunil Kumar**
- II. Dr. Sudesh**
- III. Ms. Pooja**
- IV. Mr. Chankit**

**28. Dilapidation Works**

- I. Mr. Pradeep Kumar Sharma**
- II. Ms. Jyotsna Gulati**
- III. Dr. Trilok Singh**
- IV. Dr. Jai Singh**

**29. Editorial Board & College Magazine**

- I. Mr. Pawan Kumar**
- II. Dr. Sunil Kumar**
- III. Dr. Hemlata**

**30. Women Cell**

- I. Ms. Rekha Yadav**
- II. Dr. Lalita Yadav**
- III. Dr. Hemlata**
- IV. Ms. Renu**
- V. Dr. Yogesh Kumari**

**31. Refreshment & Prize Committee**

- I. Mrs. Jyoti (Geo)**
- II. Dr. Premlata Yadav**
- III. Dr. Sudesh**
- IV. Mr. Preetam Nath**

**32. AISHE,CRID,PPP/Family Id & other Govt. Schemes**

- I. Mr. Pradeep Kumar Sharma
- II. Dr. Arzoo
- III. Dr. Trilok Singh
- IV. Ms. Devika
- V. Mr. Randhir Singh

**33. SC Scholarship**

- VI. Dr. Surender Kumar
- VII. Ms. Alpana
- VIII. Dr. Arzoo
- IX. Dr. Hemlata
- X. Mr. Manoj Kumar Clerk

**34. BC & Others Scholarship**

- I. Ms. Jyoti Yadav
- II. Mr. Anoop (History)
- III. Dr. Sudesh
- IV. Ms. Renu
- V. Mr. Manoj Kumar Clerk

**35. Press/Media**

- I. Dr. Premlata Yadav
- II. Mr. Pawan Kumar
- III. Dr. Ashutosh

**36. Placement Cell**

- I. Dr. Sudesh
- II. Ms. Jyoti (Geography)
- III. Ms. Shobha Yadav
- IV. Dr. Yogesh Kumari

**37. Earn While You Learn & Students Aid/Concessions**

- I. Ms. Pooja
- II. Dr. Sunil Kumar
- III. Dr. Sudesh
- IV. Ms. Jyoti (Math)

**38. House Exam Registrar (All University Work, Practical, Internal Assessment & EVS, Computer Exam etc.)**

- I. Ms. Alpana
- II. Mr. Pradeep Kumar Sharma
- III. Ms. Rekha Yadav
- IV. Ms. Sonu Kumari
- V. Dr. Nisha
- VI. Mr. Manoj Kumar Clerk

**39. Red Cross/Red Ribbon**

- I. Dr. Usha Yadav
- II. Mr. Pradeep Kumar Sharma
- III. Ms. Preetam Nath
- IV. Dr. Titiksha Pareek

**40. Health Hygiene & Sanitization**

- I. Ms. Jyoti Yadav
- II. Mr. Vijaypal
- III. Mr. Anoop (History)
- IV. Dr. Rekha Kumari (Commerce)

**41. Bus/Train Pass & Issuing DL**

- I. Ms. Jyotsna Gulati
- II. Mr. Pradeep Kumar Sharma
- III. Dr. Anoop Kumar (Geography)
- IV. Mr. Bhoop Singh (Library Restorer)

**42. Educational Tour/Trip ( Boys & Girls)**

- I. Ms. Pooja
- II. Mr. Pawan Kumar
- III. Dr. Premlata Yadav
- IV. Mr. Anoop (History)
- V. Dr. Sohan Singh
- VI. Dr. Rekha Kumari (Commerce)

**43. Canteen Committee**

- I. Ms. Shobha Yadav
- II. Ms. Jyoti (Geography)
- III. Dr. Sudesh
- IV. Dr. Ashutosh

**44. Legal Literacy Cell**

- I. Mr. Anoop (History)
- II. Ms. Pooja
- III. Ms. Ashok Kumar
- IV. Dr. Neeraj Rana

**45. Students Absentees**

- I. Dr. Kavita Rani
- II. Mr. Randhir Singh (B.A-I, II, III)
- III. Ms. Preeti Sharma (B.Sc-I, II,III & B.Com-I,II,III)
- IV. Mr. Anil Kumar (M.A History & Geography)
- V. Ms. Saroj Bala (B.A Geography Hons.)

**46. Library**

- I. Ms. Alpana
- II. Dr. Premlata Yadav
- III. Ms. Sonu Kumari
- IV. Mr. Bhoop Singh (Library Restorer)
- V. Ms. Kavita Kumari (Library Attendant)

**47. Income Tax**

- I. Ms. Shobha Yadav
- II. Mr. Pramod
- III. Dr. Kavita Rani
- IV. Dr. Yogesh Kumari
- V. Ms. Paramjeet Kaur Clerk

**48. Road Safety & Traffic Interruption Center**

- I. Ms. Jyoti (Geography)
- II. Ms. Rekha Yadav
- III. Ms. Pooja
- IV. Dr. Nisha

**49. College Property**

- I. Steel Property - Sh. Vijaypal
- II. Wooden & Plastic Property - Mr. Anoop (History)

**50. Cleanness/Beautification**

- I. Mr. Vijaypal
- II. Sh. Pradeep Kumar Sharma
- III. Ms. Pooja
- IV. Ms. Nisha
- V. Mr. Chankit

**51. Students Passport**

- I. Dr. Lalita Yadav
- II. Mr. Pradeep Kumar Sharma
- III. Ms. Rekha Yadav
- IV. Mr. Anoop Geography
- V. Dr. Trilok Singh
- VI. Dr. Titiksha Pareek
- VII. Mr. Randhir Singh

All the Conveners & Members are directed to take over/handover charge with immediate effect.

Principal  
GOVT. COLLEGE, JATAULI  
Haily Mandi (Gurgaon)

*(Signature)*