






REVISAED ANNUAL COMMITTEES
ACADEMIC SESSION 2023-24

Order No. GCJHM/2023/ 9428

Dated:- 07.11.2023

As some faculty members have been deputed to another college for three days and some faculty members for six days by D.H.E.O. therefore to run the college administration smoothly i am bound to change the annual committees. These annual committees will be effective from 07.11.2023





1. College Council

- I. Dr. Usha Yadav 
- II. Ms. Jyotsna Gulati 
- III. Ms. Alpana 
- IV. Dr. Trilok Singh (Extension Lecturers Representative) 
- V. Dr. Kavita Rani (Bursar), Special Invitee 





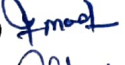

2. College Bursar

- I. Dr. Kavita Rani 





3. API

- I. Dr. Usha Yadav 
- II. Ms. Jyotsna Gulati 
- III. Dr. kavita Rani 
- IV. Ms. Alpana 

4. IQAC

- I. Sh. Ghanshayam Dass, Principal (9013625724)
- II. Dr. Usha Yadav (9813627819) 
- III. Ms. Jyotsna Gulati (9868672777) 
- IV. Dr. Kavita Rani (9891485924) 
- V. Ms. Alpana (7838952833) 
- VI. Mr. Pramod (9990257474) 
- VII. Sh. Yeshpal (9728009573) 
- VIII. Mr. RajKumar Sharma (8168319348)
- IX. Sh. Shripal Chauhan (9315827188)
- X. Sh. Dalip Chhillar (9416245260)
- XI. Mr. Prem (Student) (8570911208)

5. Sports Board


- I. Dr. Usha Yadav 
- II. Mr. Vijay Pal 
- III. Ms. Jyotsna Gulati 
- IV. Dr. Kavita Rani 

6. Social Secretary

- I. Mr. Pawan Kumar 

7. Staff Secretary & Conference Hall In- Charge

- I. Dr. Sudesh


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8. Office Coordination Committee

- I. Ms. Jyotsna Gulati
- II. Dr. Kavita Rani
- III. Mr. Pradeep Kumar Sharma
- IV. Dr. Trilok Singh
- V. Mr. Yeshpal

9. Court Case

- I. Ms. Jyotsana Gulati (Convener)
- II. Dr. kavita Rani (Member)
- III. Ms. Alpana (Member)
- IV. Mr. Pradeep Kumar Sharma (Member)
- V. Mr. Sohan Singh (Member)
- VI. Sh. Yashpal (Member)

10. RTI

- I. Ms. Jyotsna Gulati (SPIO)
- II. Dr. Trilok Singh (APIO)
- III. Sh. Yashpal (Clerk)

11. CM Window/ PM Window

- I. Ms. Jyotsna
- II. Dr. Kavita Rani
- III. Ms. Alpana
- IV. Dr. Jai Singh
- V. Mr. Yashpal (Clerk)

12. STP water ingress solution & HPHC Work

- I. Mr. Pradeep Kumar Sharma (Convener)
- II. Dr. Trilok Singh (Member)
- III. Dr. Jai Singh

13. PWD/Building Construction, Repair & Maintenance/PHC

- I. Dr. Anoop (History) (Convener)
- II. Ms. Pooja (Member)
- III. Mr. Chankit

14. Maintenance of Fire Fighting Equipment's

- I. Dr. Arzoo (Convener)
- II. Ms. Rekha Physics (Member)
- III. Dr. Premlata Yadav (Member)

15. Gen-Set Maintenance and fuel

- I. Dr. Sunil Kumar (Convener)
- II. Dr. Anoop Kumar Geography (Member)
- III. Mr. Chankit
- IV. Mr. Vinod Kumar

16. Workload / Time Table Proctorial/ Tutorial Groups

- I. Dr. Premlata Yadav (Overall workload and Time Table In charge)
- II. Ms Jyotsna Gulati
- III. Dr. Arzoo
- IV. Dr. Trilok Singh
- V. Mr. Yeshpal

17. NCC

- I. Mr. Pradeep Kumar Sharma
- II. Dr. Jai Singh
- III. Sh. Yeshpal


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18. NSS

- I. Sh. Pawan Kumar (Programme Officer)
- II. Dr. Jai Singh (Member)
- III. Sh. Yeshpal (Clerk)

NSS Advisor Committee

- I. Principal
- II. Dr. Kavita Rani
- III. Dr. Trilok Singh

19. Edusat

- I. Dr. Arzoo (Convener)
- II. Mr. Ashok Kumar (Member)
- III. Ms. Saroj Bala (Member)

20. ICC (Internal Complaint Committee) & Sexual Harassment

- I. Ms. Jyotsna Gulati (Convener)
- II. Dr. Kavita Rani (Member)
- III. Dr. Premlata Yadav (Member)
- IV. Ms. Alpana (Member)
- V. Mr. Ishwar Singh Mehlawat (Advocate)

21. Discipline, Anti Raging

- I. Mr. Pramod (Convener)
- II. Mr. Pawan Kumar (Member)
- III. Ms. Rekha Yadav (Member)
- IV. Ms. Jyoti (Geography) (Member)
- V. Mr. Yeshpal Clerk

22. UGC NPR/NAAC/RUSA

- I. Mr. Parmod Kumar (Convener)
- II. Ms. Alpana (Member)
- III. Dr. Surender Kumar (Member)
- IV. Mr. Pawan Kumar (Member)
- V. Dr. Sarita Kumari (Member)
- VI. Dr. Randhir Singh (Member)

23. Seating, Shamiana, Mike & Photography of College Function


- I. Dr. Sudesh (Convener)
- II. Ms. Jyoti Yadav, (Chemistry) (Member)
- III. Mr. Vijaypal (Member)
- IV. Dr. Sohan Singh
- V. Mr. Chankit

24. Printing (all types of printing work)

- I. Ms. Rekha Yadav (Convener)
- II. Ms. Jyoti (Geography) (Member)
- III. Dr. Anoop Kumar Geography (Member)
- IV. Mr. Chankit

25. Students Aid & Concessions

- I. Ms. Alpana (Convener)
- II. Mr. Pradeep Kumar (Member)
- III. Ms. Rekha Physics (Member)


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26. Cleanliness and Beautification of Campus

- I. Ms. Rekha Physics (Convener) *Rekha*
- II. Mr. Anoop (History) (Member) *AA*
- III. Ms. Pooja (Member) *Pooja*
- IV. Ms. Jyoti Geography (Member) *Jyoti*

27. Cultural, Academic & Other Functions

- I. Ms. Jyotsna Gulati (Convener) *Jyotsna*
- II. Dr. Ashutosh (Member)
- III. Ms. Devika (Member) *Devika*
- IV. Dr. Sarita (Member) *Sarita*
- V. Dr. Anoop Kumar (Member)

28. Electricity & Water Supply

- I. Dr. Sunil Kumar (Convener) *Sunil*
- II. Mr. Anoop Kumar History (Member) *AA*
- III. Ms. Jyoti Geography (Member) *Jyoti*
- IV. Mr. Vijay Pal (Member) *Vijay*
- V. Ms. Pooja (Member) *Pooja*
- VI. Mr. Chankit (Member) *Chankit*

29. Maintenance of Electronic Equipment, CCTV & Lease Line Connections

- I. Dr. Arzoo (Convener) *Arzoo*
- II. Mr. Ashok (Member) *Ashok*
- III. Dr. Trilok Singh (Member) *Trilok*
- IV. Dr. Randhir Singh (Member) *Randhir*

30. Dilapidation works

- I. Mr. Anoop Kumar History (Convener) *AA*
- II. Ms. Rekha yadav Physics (Member) *Rekha*
- III. Mr. Pradeep Kumar Sharma (Member) *Pradeep*
- IV. Mr. Parmod Kumar (Member) *Parmod*

31. Contingency (O.E.)

- I. Ms. Rekha Yadav (Convener) *Rekha*
- II. Mr. Pradeep Kumar (Member) *Pradeep*
- III. Dr. Trilok Singh (Member) *Trilok*
- IV. Sh. Yashpal (Member) *Yashpal*

32. College Properties

Wooden & Palstic

- I. Mr. Anoop Kumar *AA*
- II. Mr. Chankit *Chankit*

Steel

- I. Mr. Vijay Pal *Vijay*
- II. Dr. Anoop Kumar Geography

33. Editorial Board & College Magazine

- I. Dr. Sunil Kumar *Sunil*
- II. Ms. Alpana *Alpana*
- III. Dr. Trilok Singh *Trilok*
- IV. Dr. Ashutosh *Ashutosh*

34. Women Cell

- I. Ms. Jyoti (Geography) (Convener) *Jyoti*
- II. Dr. Premlata Yadav (Member) *Premlata*
- III. Ms Rekha Yadav (Member) *Rekha*
- IV. Dr. Titiksha (Member) *Titiksha*

35. Refreshment/ Lunch & Prize Committee

- I. Ms Jyoti Yadav Chemistry (Convener) *Jyoti*
- II. Dr. Premlata Yadav (Member) *Premlata*
- III. Ms Alpana (Member) *Alpana*
- IV. Ms. Sudesh (Member)
- V. Ms. Shobha Yadav (Member)
- VI. Dr. Titiksha (Member) *Titiksha*
- VII. Dr. Hemlata (Member) *Hemlata*
- VIII. Ms Sudesh, Peon (Member) *Sudesh*

36. CRID SURVEY

- I. Mr. Pradeep Kumar Sharma (Convener) *Pradeep*
- II. Sh. Ashok Kumar (Member) *Ashok*
- III. Dr. Arzoo (Member) *Arzoo*
- IV. Dr. Trilok Singh (Member) *Trilok*
- V. Dr. Randhir Singh (Member) *Randhir*
- VI. Ms. Preeti Sharma (Member) *Preeti*

37. College Data Bank/AISHE & Website/Web portal/ Photo/Video Upload

- I. Sh. Ashok Kumar (Convener) *Ashok*
- II. Dr. Arzoo (Member) *Arzoo*
- III. Dr. Sunil Kumar (Member) *Sunil*

38. MIS (Management Information System)

- I. Mr. Ghanshyam Dass, Principal
- II. Ms. Jyotsna (Member) *Jyotsna*
- III. Dr. Trilok Singh (Member) *Trilok*
- IV. Mr. Yeshpal (Member) *Yeshpal*

39. LMS (Legal Management System)

- I. Ms. Jyotsna Gulati (Convener) *Jyotsna*
- II. Dr. kavita Rani (Member) *Kavita*
- III. Ms. Alpana (Member) *Alpana*
- IV. Mr. Pradeep Kumar Sharma (Member) *Pradeep*
- V. Dr. Sohan Singh (Member) *Sohan*

40. LMS (Learning Management System) & Shiksha Setu

- I. Ms. Alpana (Convener) *Alpana*
- II. Mr. Ashok Kumar (Nodal Officer for data updating work) *Ashok*
- III. Dr. Randhir Singh (Member) *Randhir*
- IV. Ms. Preeti Sharma (Member) *Preeti*

41. SC Scholarship

- I. Dr. Surender Kumar (Nodal Officer SC Scholarship) *Surender*
- II. Ms. Alpana (Member) *Alpana*
- III. Dr. Arzoo (Member) *Arzoo*
- IV. Ms. Paramjeet Kaur (Clerk) *Paramjeet*

42. BC, Meritorious & Other Scholarship

- I. Ms. Jyoti Yadav Chemistry (Nodal Officer) *Jyoti*
- II. Mr. Anoop History (Member) *Anoop*
- III. Dr. Sudesh
- IV. Ms Paramjeet Kaur (Clerk) *Paramjeet*

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Principals
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43. Press OR Media

- I. Dr. Trilok Singh
- II. Mr. Pawan Kumar
- III. Dr. Ashutosh(Member)
- IV. Dr. Jai Singh(Member)

44. Placement Cell

- I. Ms. Sudesh (Convener)
- II. Ms. Pooja (Convener)
- III. Ms. Jyoti Geography (Member)
- IV. Sh. Pawan Kumar English(Member)

45. Earn while you learn

- I. Ms. Pooja (Convener)
- II. Mr. Ashok Kumar (Member)
- III. Dr. Sohan Singh (Member)

46. House Exam Registrar (EVS & Computer Exam, All university work, Practical & Internal Assessment work including new courses affiliation work)

- I. Ms. Alpana (Convener)
- II. Mr. Ashok Kumar (Member)
- III. Mr. Pradeep Kumar Sharma (Member)
- IV. Ms. Rekha Yadav (Member)
- V. Ms. Pooja Yadav(Member)
- VI. Ms. Saroj Bala for Clerical work
- VII. Ms Preeti Sharma
- VIII. Dr. Randhir Singh

47. Red Cross /Red Ribbon

- I. Mr. Usha Yadav (Convener)
- II. Ms. Premlata Yadav (Member)
- III. Dr. Ashutosh (Member)

48. Health Hygiene and Sanitization

- I. Ms. Jyoti Yadav (Convener)
- II. Mr. Vijay Pal (Member)
- III. Ms. Jyoti Geography (Member)

49. Bus/Train Student Pass

- I. Mr. Surender Kumar (Convener)
- II. Mr. Anoop Kumar (Member)
- III. Mr. Ashok Kumar (Member)
- IV. Mr. Bhoop Singh (Assistant)

50. Issuing Driving License

- I. Dr. Arzoo (Convener)
- II. Dr. Surender Kumar (Member)
- III. Sh. Yeshpal Clerk

51. Educational Tour/Trip Boys


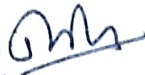


- I. Mr. Pradeep Kumar Sharma
- II. Dr. Jai Singh(Member)
- III. Dr. Trilok Singh (Member)
- IV. Dr. Sohan Singh (Member)
- V. Dr. Randhir Singh (Member)

52. Educational Tour/Trip Girls




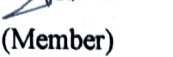
- I. Ms. Jyotsna Gulati (Convener)
- II. Ms. Jyoti Chemistry (Member)
- III. Ms. Rekha Yadav (Physics) (Member)
- IV. Dr. Rekha Kumari (Commerce) (Member)


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53. Canteen Committee

- I. Ms Jyotsna (Convener) 
- II. Mr. Pradeep Kumar Sahrma (Member) 
- III. Dr. Trilok Singh (Member) 
- IV. Dr. Jai Singh (Member) 





54. Parking/Cycle Stand

- I. Dr. Jai Singh (Convener) 
- II. Mr. Pramod (Member) 
- III. Mr. Vijay Pal (Member) 
- IV. Mr. Chankit (Member) 
- V. Mr. Anoop Geography (Member)


55. Liaison Committee

- I. Mr. Ashok Kumar 
- II. Dr. Arzoo 
- III. Dr. Jai Singh 



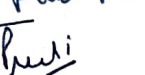
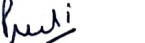
56. Extension Lecturers Related Matters like Attendance, eligibility & DHE Correspondences

- I. Ms. Pramod (Convener) 
- II. Dr. Arzoo (Member) 
- III. Dr. Trilok Singh (Member) 
- IV. Mr. Yeshpal Clerk 



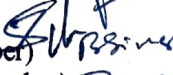


57. Legal Literacy Cell

- I. Mr. Anoop Kumar History (Convener) 
- II. Ms. Pooja (Member)
- III. Dr. Shobha Yadav (Member)
- VI. Dr. Ashutosh (Member)





58. Students Absentees

- I. Dr. Premlata Yadav (Convener) 
- II. Dr. Randhir Singh 
- III. Smt. Saroj 
- V. Smt Preeti Sharma 

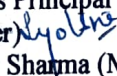

59. Library

- I. Mr. Pradeep Kumar Sharma (Convener) 
- II. Ms. Jyotsna Gulati (Member) 
- III. Dr. Jai Singh (Member) 
- IV. Sh. Bhoop Singh (Member) 
- V. Smt. Kavita Kumari (Member) 

60. HKRN & Part-II Employees Attendance & Salary processing committee)

- I. Mr. Ghanshaym Dass (Patron)
- II. Mr. Ashok Kumar (Convener) 
- III. Dr. Trilok Singh (Member) 
- IV. Ms. Paramjeet Kaur (A.C.) 
- V. Mr. Yeshpal (Member) 

61. Students suggestion Box Opening Committee

- I. Mr. Ghanshayam Dass Principal (Patron)
- II. Ms. Jyotsna (Member) 
- III. Mr. Pradeep Kumar Sharma (Member) 

62. Bio Metric Attendance Committee

- I. Mr. Ghanshaym Dass (Patron)
II. Mr. Ashok Kumar (Member) ✓
II. Ms. Arzoo (Member) ✓
III. Ms. Preeti Sharma (Member) ✓

63. Divyang Cell

- I. Mr. Anoop History (Convener) ✓
II. Dr. Randhir Singh (Member) ✓

64. Family ID/ Parivar Pehchaan Patra (PPP)

- I. Ms. Preeti Shama (Convener) ✓
II. Ms. Saroj Bala (Member) ✓
III. Dr. Randhir Singh (Member) ✓

65. Disaster Management /Eco Club & Maintenance of Botanical Garden

- I. Mr. Pradeep Kumar Sharma (Convener) ✓
II. Dr. Jai Singh (Member) ✓
III. Mr. Pawan Kumar (Member) ✓
IV. Dr. Anoop Kumar (Member) ✓

66. HRMS Data

- I. Mr. Ghanshyam Dass (Patron)
II. Dr. Kavita Rani (Convener) ✓
III. Preeti Sharma (Nodal for updating of all employees data) ✓
IV. Dr. Arzoo (Member) ✓
V. Mr. Ashok Kumar (Member) ✓
VI. Dr. Trilok Singh (Member) ✓
VII. Sh. Yeshpal (Member) ✓

67. High Level Purchase Committee

- I. Dr. Usha Yadav (Convener) ✓
II. Ms. Jyotsna (Member) ✓
III. Dr. Kavita Rani (Member) ✓
IV. Ms. Alpana (Member) ✓

68. Income Tax Deduction related matters Committee

- I. Dr. Kavita Rani (Convener) ✓
II. Ms Jyotsna ✓
III. Mr. Pramod ✓
IV. Mr. Ashok Kumar ✓
II. Dr. Shobha Yadav (Member) ✓
III. Mr. Pradeep Kumar Sharma (Member) ✓

69. Language Lab

- I. Randhir Singh ✓

70. Digital Lounge Committee

- I. Dr. Arzoo (Convener) ✓
II. Mr. Ashok Kumar (Member) ✓
III. Dr. Anoop Kumar Geography (Member) ✓

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71. Road Safety

- I. Mr. Pawan Kumar (English) (Convener)
- II. Mr. Pradeep Kumar Sharma (Co-convener)
- III. Mr. Vijay Pal (Member)
- IV. Dr. Jai Singh (Member)
- V. Dr. Randhir Singh (Member)

72. Students Passport

- I. Mr. Ashok (Convener)
- III. Ms. Rekha Yadav (Physics) (Member)
- III. Dr. Premlata Yadav (Member)

73. Rain water Harvesting / catch the rain

- I. Mr. Pradeep Kumar Sharma
- II. Mr. Ashok Kumar
- III Dr. Trilok Singh
- IV. Dr. Jai Singh
- V. Dr. Anoop Kumar

74. Yoga Club

- I. Mr. Vijay Pal
- II. Dr. Jai Singh

75. Guests, officials & Associations Hospitality Committee

- I. Ms Jyotsna
- II. Dr. Sunil Kumar
- III. Dr. Trilok Singh
- IV. Dr. Titiksha Pareek
- V. Dr. Alpa

Note: - All the conveners & members are directed to take over/handover charges properly regarding pervious work done in that particular committee and maintain the proper record w.e.f. 07.11.2023.

Cleanliness Committee Additions

1. Mr. Satish Kumar
 2. Mr. Yogesh
- ### Beautification
1. Mr. Sanjay
 2. Mr. Manoj

College Security Committee

1. Dr. Trilok Convener
2. Dr. Jai Singh (Member)
3. Mr. Rajesh (Chaukidar) Member
4. Mr. Biswadev (Chaukidar) Member

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