OFFICE OF THE PRINCIPAL GOVT. COLLEGE JATAULI HAILY MANDI, GURUGRAM

ANNUAL COMMITTEES FOR THE SESSION 2026-27

Order No. 14878 Dated: 02/9/26

1. **College Council**
   - I. Principal
   - II. Dr.JyotsnaGulati
   - III. Mr.PawanKumar
   - IV. Dr.Sudesh
   - V. Ms. Anita Devi
   - VI. Dr.ShobhaYadav
   - VII. Mr.Anoop, History
   - VIII. Mr.Pramod(Bursar), Special Invitee

2. **Absentee Committee**
   - I. Dr.RekhaYadav
   - II. Ms.Manju
   - III. Dr.Ashutosh

3. **Admission/ERP/Smarth Portal**
   - I. Mr. Ashok Kumar (Nodal Officer)
   - II. Dr.Surender Kumar (Asstt. Nodal Officer)
   - III. University Clerk

4. **Alumni Committee**
   - I. Dr.Sarita(Convener)
   - II. Dr.Devika
   - III. Dr.Ashutosh
   - IV. Mr.Chankit

5. **Annual Report Writing committee**
   - I. Mr.Pawan Kumar (Convener)
   - II. Mr. Ravi Kumar Pandey
   - III. Dr.TitikshaPareek
   - IV. Dr.Hemlata

6. **Anti-Ragging Cell**
   - I. Mr. Ravi Kumar Pandey(Convener)
   - II. Dr.Ashutosh
   - IV. Dr.Nisha
   - V. Mr.Chankit

7. **API**

   I. Dr. Jyotsna Gulati (Convener)
   II. Mr. Pawan Kumar
   III. Dr. Sudesh
   IV. Mr. Anoop
   V. Mr. Pramod (Bursar)
   VI. Dr. Surender Kumar
   VII. Dr. Shobha Yadav

8. **Apprenticeship committee**

   I. Mr. Tarun
   II. Mr. Sachin

9. **Arrear Committee**

   I. Ms. Shobha Yadav (Convener)
   II. Mr. Pradeep Kumar Sharma 5/9/26
   III. Mr. Tarun
   IV. Accounts Clerk (Accountant)

10. **BC, Meritorious & Other Scholarship**

   I. Dr. Shobha Yadav (Convener)
   II. Dr. Rekha Yadav
   III. Dr. Sarita Kumari
   IV. University Seat Clerk

11. **Bio Metric Attendance Committee**

   I. Mr. Ashok Kumar (Convener)
   II. Mr. Tarun (Member)
   III. Ms. Preeti Sharma
   IV. Establishment Clerk

12. **Bus/Train Student Pass**

   I. Dr. Jai Singh (Convener)
   II. Mr. Ravi Pandey
   III. Mr. Bhoop Singh

13. **Canteen Committee**

   I. Mr. Vijay Pal (Convener)
   II. Mr. Shubham Abhishek Padha
   III. Mr. Krishan Kumar
   IV. Mr. Chankit

14. **Cleanliness and Beautification of College Campus**

I. Mr. Anoop, History (Convener)
II. Mr. Dipanshu, Agarwal
III. Mr. Shubham Abhishek Padha
IV. Mr. Anoop Kumar, Geography
V. Mr. Randhir Singh

15. **College Bursar**

I. Mr. Pramod
II. Dr. Shobha Yadav

16. College activity record committee

I. Mr. Dipanshu Agarwal (Convenor)
II. Mr. Shubham Abhishek Padha
IV. Ms. Alka
V. Dr. Neeraj Rana

17. **College Data Bank/AISHE & Website/Web portal/ Photo/Video Upload**

I. Mr. Ashok Kumar (Convener)
II. Ms. Preeti Sharma

18. **Court Case Committee**

I. Mr. Pawan Kumar (Convener)
II. Dr. Surender Kumar
III. Mr. Pradeep Kumar Sharma
IV. Dr. Shobha Yadav
V. Mr. Ravi Kumar Pandey
VI. Ms. Manju
VII. Dr. Sohan Singh
VIII. Dr. Jai Singh
IX. Mr. Yeshpal

19. **Cultural, &Talent Search**

I. Ms. Jyoti (Convener)
II. Mr. Ravi Kumar Pandey
III. Mr. Krishan Kumar
IV. Dr. Ashutosh
V. Dr. Devika
VI. Dr. Sarita Kumari
VII. Dr. Titiksha Pareek

20. **CM Window/PM Window**

I. Dr. Surender Kumar (Convener)
II. Mr. Pawan Kumar
III. Mr. Yeshpal

21. **Day Celebration**

I. Dr. Ashutosh (Convener)
II. Dr. Hemlata
III. Dr. Titiksha Pareek

22. **Digital Lounge Committee**

I. Mr. Ashok Kumar (Convener)
II. Ms. Renu
III. Ms. Sonu Kumari

23. **Dilapidation works**

I. Mr. Vijay Pal (Convener)
II. Mr. Shubham Abhishek Padha
III. Mr. Sachin
IV. Mr. Krishan Kumar

24. **Discipline, Anti-Smoking/Anti-Drug Committee**

I. Mr. Dipanshu Agarwal (Convener)
II. Ms. Simran
III. Dr. Sohan Singh
IV. Mr. Preetam Nath
V. Mr. Randhir Singh

25. **Dispensary Room**

I. Mr. Sachin (Convener)
II. Mr. Shubham Abhishek Padha
III. Mr. Dipanshu Agarwal
IV. Dr. Ashutosh

26. **Disaster Management/Eco Club & Maintenance of Botanical Garden**

I. Mr. Shubham Abhishek Padha (Convenor)
II. Dr. Anoop Kumar
III. Dr. Sohan Singh
IV. Dr. Hemlata

27. **Divyang Cell**
   I. Mr. Anoop History (Convener)
   II. Ms. Jyoti
   III. Dr. Randhir Singh

28. **Earn while you learn**
   I. Dr. Sudesh (Convener)
   II. Mr. Sachin
   III. Mr. Tarun
   IV. Dr. Neeraj Rana

29. **Editorial Board& College Magazine**
   I. Mr. Pawan Kumar (Convener)
   II. Mr. Krishan Kumar
   III. Mr. Ravi Kumar Pandey
   IV. Dr. Ashutosh

30. **Educational Tour/Trip Boys**
   I. Mr. Sachin (Convenor)
   II. Mr. Tarun
   III. Mr. Chankit
   IV. Dr. Sohan Singh

31. **Educational Tour/Trip Girls**
   I. Dr. Sudesh (Convener)
   II. Dr. Neeraj Rana
   III. Dr. Ashutosh
   IV. Dr. Devika

32. **Electricity, Solar Panel & Water Supply**
   I. Mr. Pradeep Kumar Sharma (Convener) 5/9/26
   II. Dr. Rekha Yadav
   III. Mr. Pawan Kumar
   IV. Mr. Anoop Kumar Geography
   V. Mr. Randhir Singh
   VI. Dr. Hemlata

33. **Extension Lecturers Related Matters like Attendance, eligibility, DHE Correspondences & Salary Processing**
   I. Mr. Anoop (Convener)
   II. Mr. Krishan Kumar
   III. Mr. Dipanshu Agarwal
   IV. Establishment Clerk

34. **Family ID/Parivar Pehchaan Patra (PPP)**

I. Ms. Preeti Sharma (Convener)
II. Dr. Randhir Singh

35. **Gender Sensitizations**

I. Dr. Jyotsna Gulati (Convener)
II. Ms. Manju
III. Mr. Shubham Abhishek Padha

36. **Health Hygiene and Sanitization**

I. Ms. Manju (Convener)
II. Dr. Hemlata
III. Sh. Preetam Nath
IV. Dr. Nisha

37. **High Level Purchase Committee**

I. Principal/DDO
II. Mr. Pawan Kumar
III. Mr. Ashok Kumar (Gem-Portal In charge)
IV. Mr. Pramod

38. **HKRN & Part-II Employees Attendance & Salary committee**

I. Mr. Anoop, History (Convener)
II. Dr. Sudesh
III. Mr. Randhir Singh
IV. Account Clerk
V. Establishment Clerk

39. **HRMS**

I. Mr. Ashok Kumar (Convener)
II. Ms. Preeti Sharma
III. Establishment Clerk

40. **ICC (Internal Complaint Committee), Grievance Redressal & Anti Sexual Harassment Committee**

I. Dr. Jyotsna Gulati (Convener)
II. Dr. Sudesh
III. Mr. Ashok Kumar
IV. Ms. Preeti Sharma

41. **Income Tax Deduction related matters Committee**

I. Dr. Shobha Yadav (Convener)
II. Mr. Pradeep Kumar Sharma (Member) 5/7/24
III. Mr. Pramod (Bursar)
IV. Ms. Sohan Singh (Member)
V. Accounts Clerk

42. **IQAC**

I. Principal
II. Ms. Jyotsna Gulati (9868672777)
III. Mr. Pawan (9999063905)
IV. Dr. Surender Kumar
V. Ms. Anita Devi
VI. Dr. Sarita (Alumni)

43. **Issuing Driving License**

I. Mr. Randhir Singh (Convener)
II. Dr. Sarita Kumari (Member)

44. **Language Lab**

I. Mr. Pawan Kumar (Convener)
II. Randhir Singh

45. **Legal Literacy Cell**

I. Ms. Alka (Convener)
II. Titiksha Pareek
III. Dr. Ashutosh
IV. Dr. Neeraj Rana (Member)

46. **Library**

I. Dr. Surender Kumar (Convener)
II. Mr. Pradeep Kumar Sharma
III. Mr. Shubham Abhishek Padha (Member)
IV. Mr. Bhoop Singh (Member)
V. Ms. Deeksha (Member)

47. **Maintenance of Fire Fighting Equipment**

I. Mr. Shubham Abhishek Padha (Convener)
II. Ms. Rekha Physics
III. Dr. Nisha

47. A **MIS/ACR**

1. Mr. Anoop, History
2. Mr. Amit Kumar
3. Mr. Yeshpal

48. A **Maintenance of Electronic Equipment, CCTV& Wi-Fi Connections**

I. Mr. Ashok Kumar (Convenor)
II. Mr. Tarun
III. Mr. Vijay Pal (Member)

48. **NCC**

I. Mr. Pradeep Kumar Sharma (In Charge)
II. Sh. Yeshpal (Clerk)

49. **NSS**

I. Mr. Vijay Pal (Programme Officer)
II. Dr. Surender Kumar
III. Ms. Simran
IV. Ms. Sonu Kumari
V. Dr. Ashutosh
VI. Mr. Amit (Clerk)
VII. Mr. Yogesh Kumar (Peon)

50. **Nukkad Natak**

I. Mr. Ravi Kumar Pandey (Convener)
II. Dr. Ashutosh
III. Dr. Titiksha Pareek

51. NEEV Portal

I. Dr. Shobha Yadav (Convener)
II. Dr. Sudesh
IV. Dr. Devika

52. **O.E. & All Printing work**

I. Ms. Rekha Yadav (Convener)
II. Ms. Manju
III. Mr. Krishan Kumar
IV. Dr. Anoop Kumar Geography

53. **Parking/Cycle Stand**

I. Mr. Preetam Nath (Convener)
II. Mr. Anoop Kumar, Geo
V. Mr. Randhir Singh

54. **Placement Cell**

I. Ms. Anita Devi (Convener)
II. Dr. Sudesh
III. Ms. Vijay Pal
IV. Ms. Jyoti Geography
V. Mr. Ravi Kumar Pandey
VI. Mr. Tarun

55. **Print Media/Press Note & Social Media**

I. Mr. Pawan Kumar (Convener)
II. Mr. Ravi Kumar Pandey
III. Dr. Ashutosh

56. **PWD/Building Construction, Repair & Maintenance/PHC**

I. Mr. Anoop (History) (Convener)
II. Dr. Anoop Geography
III. Mr. Chankit

57. **Rain water Harvesting/catch the rain**

I. Dr. Anoop Kumar (Convener)
II. Mr. Preetam Nath
III. Dr. Rekha Kumari

58. **Red Cross/Red Ribbon/Blood Donation**

I. Dr. Jai Singh (Convener)
II. Mr. Krishan Kumar
III. Mr. Chankit

59. **Refreshment/ Lunch**

I. Ms. Alka Chauhan (Convener)
II. Ms. Rekha Kumari
III. Dr. Yogesh Kumari
IV. Ms. Nisha

60. **Registrar (EVS & Computer Exam, RR &CR, Practical, Internal Assessment etc.**

I. Mr. Pradeep Kumar Sharma (Convener) 5/9/26
II. Ms. Rekha Yadav
III. Dr. Titiksha Pareek
IV. Dr. Ashutosh
V. University Seat Clerk
VI. Ms Preeti Sharma
VII. Dr. Randhir Singh

61. **Road Safety**

I. Ms. Sachin (Convener)
II. Ms. Dipanshu Agarwal
III. Dr. Randhir Singh

62. **RTI**

I. Principal (FAA)
II. Dr. Jyotsna Gulati (SPIO)
III. Mr. Pradeep Kumar Sharma 5/9/26
IV. E.C

63. **SC Cell**

I. Mr. Pawan Kumar (Convener)
II. Mr. Ashok Kumar
III. Ms. Simran
V. Ms. Manju

64. **SC Scholarship**

I. Ms. Simran (Nodal Officer SC Scholarship)
II. Dr. Hemlata
III. University Seat Clerk

65. **Seating, Shamiana, Decoration, Mike & Photography of College Function**

I. Ms. Manju (Convener)
II. Dr. Rekha Yadav
III. Dr. Sarita Kumari
IV. Mr. Chankit

66. **Social Media Page**

I. Ms. Alka Chauchan (Convener)
II. Dr. Sarita Kumari
III. Dr. Neeraj Rana
IV. Ms. Preeti Sharma

67. **Social Secretary & Conference Hall In-Charge**

I. Mr. Chankit (Convener)
II. Dr. Randhir Singh

68. **Sports Board**

I. Principal
II. Ms. Simran
III. Mr. Pawan Kumar
IV. Mr. Vijay Pal
V. Mr. Anoop, History
VI. Mr. Tarun

69. **Staff Secretary**

I. Ms. Anita Devi

70. **STP water ingression solution & HPHC Work**

I. Mr. Anoop (Convener)
II. Mr. Preetam Nath
III. Mr. Deepanshu
IV. Mr. Yeshpal

71. **Stray Dog's & Monkey**

I. Mr. Anoop Kumar, Geography (Convener)
II. Dr. Jai Singh
III. Mr. Randhir Singh

72. **Students Absentees**

I. Dr. Devika (Convener)
II. Ms. Sonu Kumar
III. Dr. Ashutosh
IV. Dr. Rekha Kumari
V. University Seat Clerk

73. **Students Passport**

I. Mr. Sachin (Convener)
II. Dr. Rekha Yadav (Physics)
III. Dr. Rekha Kumari

74. **Students suggestion Box Opening Committee**

I. Principal/DDO (Patron)
II. Mr. Ravi Kumar Pandey
III. Mr. Pawan Kumar
IV. Ms. Jyoti

75. **Time Table Proctorial/ Section Formation/Tutorial Groups/Mentor-Mentee/PTM**

I. Ms. Anita (T.T Convener)
II. Dr. Shobha Yadav (Workload)
III. Dr. Sudesh
IV. Mr. Pardeep Kumar Sharma (NEP) 5/9/26
V. Mr. Dipanshu Agarwal
VI. Ms. Manju
VII. Dr. Ashutosh
VIII. Dr. Rekha Kumari

76. **Visitor's Book Incharge**

I. Mr. Tarun (Convener)
II. Mr. Yeshpal, Clerk

77. **Water Tank Cleaning& Maintenance**

I. Mr. Tarun ~~Kadiyan~~ (Convener)
II. Mr. Sachin
III. Mr. Jai Singh
IV Mr. Anoop Kumar, Geography

78. **Women Cell**

I. Ms Rekha Yadav (Convener)
II. Dr. Shobha Yadav
III. Dr. Titiksha Pareek
IV. Dr. Rekha Kumari
V. Dr. Nisha

79. **Wooden, Steel, Plastic write-off.**

I. Mr. Jyoti (Convener)
II. Mr. Pawan Kumar
III. Mr. Ashok Kumar
IV. Dr. Sudesh
V. Mr. Jai Singh
VI. Mr. Anoop Kumar, Geography

80. **Yoga Club**

I. Mr. Krishan Kumar (Convener)
II. Dr. Devika
III. Dr. Sohan Singh

Principal
GOVT. COLLEGE, JATAULI
Haily Mandi (Gurgaon)